

Lesson 4	Resource 4C	Long Writing: Checklist
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Content				
1. Does the writer remain on topic?	Yes Sometimes No	Y S N	Y S N	
2. Does the writer use specific details and examples to support ideas?	Yes Sometimes No			
3. Is the writer's viewpoint clearly expressed?	Yes Sometimes No			
4. Does the writer fully answer the question(s)?	Yes No			
5. Is the length sufficient to provide a fully developed response?	Yes No			
6. Does the writer avoid repeating ideas?	Yes Sometimes No			
7. Does the writer use information from the Reading section to support and develop ideas?	Yes Sometimes No			
8. Does the writer use information from the Listening section to support and develop ideas?	Yes Sometimes No			
9. Does the writer use information from the Reading and Listening sections in a balanced way?	Yes Sometimes No			
10. Is the writer able to restate ideas in his or her own words?	Yes Sometimes No			
Structure				
1. Does the response have an introductory statement?	Yes No			
2. Are logical transitions (furthermore, in addition, etc.) used to link ideas?	Yes Sometimes No			
3. Is the response well organized and easy to follow?	Yes Sometimes No			
4. Does the response have appropriate paragraphing?	Yes No			
Language Use				
1. Do errors in spelling and usage impede comprehension?	Yes Sometimes No			
2. Do grammatical structures (verb tense, subject-verb agreement, articles, etc.) support meaning?	Yes Sometimes No			
3. Is a variety of sentence types used?	Yes Sometimes No			
4. Does the writer avoid repetition by using a range of vocabulary?	Yes Sometimes No			
5. Are vocabulary and tone suitable for an academic context?	Yes Sometimes No			