

Time: 5 minutes 30 seconds

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You are required to give one in-class presentation in this course. A list of topics will be posted on the course website soon, and I expect you to have chosen a topic by next Friday. Please confirm your selection with either myself or your teaching assistant. If you wish to present on a topic not included on the list, please schedule an appointment with me to discuss it. As this presentation accounts for 25% of your grade, I strongly advise that you take it seriously. This presentation must demonstrate not only that you have properly researched the topic, but also that you can relay this knowledge to the class in an engrossing manner. The following are some general tips to help you prepare:

- I strongly recommend using visual aids—a simple slideshow can help retain the audience’s attention and reinforce key ideas.
- If you do elect to use a slideshow, ensure that any text on the slides is concise and relevant; DO NOT simply read off your slides. Charts and images can help.
- Be aware of your body language; make eye contact with your audience, and avoid fidgeting.
- Project your voice, enunciate your words, and DON’T speak too quickly.
- Avoid using too many interjections (“um,” “uh”). These are natural, but too many of them can be distracting. As you practice your presentation, try recording yourself to determine how often you use them.

Your presentation should be approximately 15 minutes long, and you will be penalized if you go more than a minute under or over this time. In addition, you will have a 5-minute question-and-answer period after the presentation. To help you prepare for this, it can be useful to brainstorm common questions that people might ask, and come up with some possible answers.

Lesson 2	Resource 2S	Homework – Short Reading (page 2)
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1. Why should the speaker properly prepare for their presentation?
  - ☐ It is worth a significant amount of their grade.
  - ☐ They will be graded on their preparation.
  - ☐ They will not be allowed to present, otherwise.
  - ☐ It can be done instead of the question-and-answer period.
  
2. Other students will be able to ask questions \_\_\_\_\_.
  - ☐ at any point during the presentation
  - ☐ after the presentation has finished
  - ☐ only with the instructor's permission
  - ☐ after they have given their own presentation
  
3. What is likely true about the students in this course?
  - ☐ They are experienced with doing in-class presentations.
  - ☐ They have received poor presentation marks in the past.
  - ☐ They are new to making presentations in class.
  - ☐ They will all receive excellent marks for their presentations.